



**BE
RESPECTFUL**

**BE
RESPONSIBLE**

**BE
SAFE**

**ARRIVAL/
DISMISSAL**

- Take **ONE** sanitizing wipe as you enter.
- Walk in quietly and orderly.
- Greet peers/teacher.
- Use positive language.
- Exit class when dismissed.
- Ensure that no trash is left behind.
- **Throw away sanitizing wipe in trash when exiting.**

- Take out homework and materials at start of class.
- Place electronics in backpack.
- **Ensure your mask is correctly positioned on your face, covering your nose.**
- Follow sanitizing protocol by taking a wipe and wiping down desk.
- **Leave wipe on corner of your desk to dispose upon exit.**

- **Wear a mask correctly over your nose.**
- **Sanitize your hands when entering and exiting the class.**
- Walk in an orderly fashion and **maintain safe distance from others.**
- Keep hands, feet, and objects to yourself.
- Move with the flow of traffic.

**WHOLE
CLASS
DISCUSSION**

- Raise hand when you have a question or comment.
- Avoid side conversations.
- Ensure electronics are in backpack.

- Write down necessary notes/information.
- Listen carefully to questions.
- Organize and keep handouts.
- Be an active participant.

- Utilize materials appropriately.
- Be mindful of personal space.

**COLLABORATIVE
WORK**

- Allow peers to express opinions.
- Use positive language when discussing.
- Speak when it is one's turn.
- Listen to and respect everyone's point of view.

- Be an active participant.
- Complete assigned role in group activity.

- Maintain safe distance from others.
- Ask for assistance when needed.
- Be mindful of personal space.



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**ASSIGNMENT
COMPLETION**

- Adhere to assigned work deadlines.
- Communicate questions and any issues in a timely manner.
- Do your own work.
- Write legibly and review work before submitting.
- Use academic language

- Check that assignments are attached correctly in Google Classroom prior to clicking Turn In.
- Ask for clarification in a timely manner before due date and time.
- Check Google Classroom Stream daily for updates.
- Turn in assignments by deadlines, including LATE WORK deadlines.

- Turn in your own work and avoid sharing images of work with others.
- Provide ample time to complete assignments.

ASSESSMENTS

- Avoid speaking until all exams are submitted.
- Walk quietly when turning in exams.
- After exam, work quietly on post-test assignments.

- Keep eyes on own work.
- Place all notes/papers in backpacks during exams, unless permitted to use notes.
- Place all electronic devices in backpack.
- Keep backpacks closed throughout exam.

- Keep hands, feet, and objects to yourself.
- Ask for assistance when needed.
- Place backpacks away from walkways.
- Be mindful of personal space.